

Submission Form Reference Guide

This document is meant to be an off-line guide to the Canadian Opera Resource submission form while preparing to submit a work to the COR database. We recommend saving your information in a separate word document in case of technical difficulties with the submission form.

* Indicates a required field. The submission form will not allow you to continue to the next page until you complete all required fields.

Indicates a check box or multiple choice question.

[Indicates extra clarifying instructions not included in the submission form.]

INDICATES FILE UPLOAD

Please note that ONLY works which have seen premieres and/or productions (live or digital) are eligible to be included in the COR database. Works which have seen workshop performances are not eligible. You will be asked to provide proof of performance or production. Please prepare proof via a copy or screenshot of the premiere programme, or a photo or still of the production.

For a Basic Opera Profile:

Section 1: Creator Information

Name of Opera: *

Are you one of the Creators of this Opera? *

- Yes, I am a Composer
- Yes, I am a Librettist
- Yes, I am both the Composer and the Librettist
- No

Do you already have existing work in COR? If "Yes", choose your name from the list below. If "No", choose "NOT IN LIST - CREATE PROFILE" (Note: your "Creator Profile" is separate from your "Creator Account")

[If you choose "NOT IN LIST - CREATE PROFILE" you will be asked to provide the following information:]

Creator Profile:

Professional Name: *

50-500 Word Bio: *

Website:

Canadian Music Centre Link:

Identity Tags:

COR allows users to search for creators based on Identity Tags (ie. Female, LGBTQ2S, etc). Creators are invited to use or add specific Identity Tags which apply to them.

Headshot

The resolution must be a maximum of 2400 x 1600 pixels and less than 2MB in size.

Allowed Extensions: .jpg, .jpeg, .png

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Confirmation

1) By clicking the option below you confirm that: *

I have the rights to submit this work into the COR database

2) Premiere Confirmation *

The COR database accepts operas which have seen a public performance or production - this excludes workshop performances or readings.

I confirm that this opera has seen public performance or production

Please upload proof of production (ie. a copy of the premiere program, screenshot, photo of the performance, etc.)

Allowed Extensions: .jpg, .jpeg, .png, .pdf

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3) Would you like to include the piano-vocal score (or an excerpt from it) for purchase through COR? *

Yes

No

[If you choose "Yes" you will be asked to provide the following information:]

I confirm that the agreement is signed by the rights holders and attached

Need the agreement? [Click here to download.](#)

UPLOAD SIGNED AGREEMENT DOCUMENT *

Allowed Extension: .pdf

Section 2: Work Information (Part 1)

Name of Composer: *

Email:

Name of Librettist: *

Email:

Commissioned By:

Produce By:

Cast Size (Named Characters): *

Opera Language: *

Choose or fill in the language(s) of this opera. Please keep the language names in English.

Roles: *

[provide for each role:]

- **Name** *
- **Voice Type** *
- **Range** (Eg. C3-A4)
- **Character Description**

Run Time (In Minutes): *

Synopsis: *

Content Tags:

Choose or fill in any relevant themes or ideas in your work. These tags will help users search for your opera.

Section 3: Work Information (Part 2)

Music Description:

In 1-3 sentences, describe the musical language or musical ideas explored in this opera.

Orchestration: *

Premiere Information: *

- **Date** (Ex. May 19, 2019)
- **Location** (Ex. Imperial Oil Opera Theatre, Toronto ON)

Premiere Production Team: *

[provide for each person:]

- **Role**
- **Name**

Premiere Cast: *

[provide for each person:]

- **Role**
- **Name**

If you are completing a Basic Opera Profile, you are now finished!

Skip past Sections 4-8 to view a preview of your Opera Page (and Creator Profile, if applicable).

For a Detailed Opera Profile, continue:

Note that all fields in Sections 4-8 are optional – provide as much or as little information as you like!

Section 4: Work Development (Part 1)

Description of Development (max 250 words):

Share the origins of the work from the composer/librettist's perspective. Feel free to include ideas which inspired the piece or any relevant information which may be useful in understanding it.

Quotations From Artistic Team:

Share with us any insights from the other creatives - director, dramaturg, librettist, composer, etc which may be interesting.

[provide for each quote:]

- **Name**
- **Role within production**
- **Quote**

Director's Notes (max 250 words):

Please share any notes from the Director of the premiere performance (or other).

Section 5: Work Development (Part 2)

Quotes From Media:

[provide for each quote:]

- **Publication Name**

Awards:

Additional Resources:

Include links to show programs, external resources, or other items which may help give a full picture of the piece.

Section 6: Score and Libretto Upload

UPLOAD PIANO-VOCAL SCORE OF FULL WORK HERE as .pdf file

Please note: COR only uses piano-vocal scores of operas (Full scores with instruments other than piano and voice will not be accepted). If you would like to submit only an excerpt from this piece, please use the upload option on the next page for "Arias and Excerpts".

UPLOAD LIBRETTO HERE as .pdf file

Users will not be able to purchase a copy of the libretto, but they will be able to preview it.

Please specify up to 3 pages (separated by a comma) of the score and/or libretto which will be made available for non-downloadable preview with a watermark. [Eg. 3,6,11]

Section 7: Excerpts Upload

Excerpt for Purchase

[for each excerpt provide:]

- **Title of Excerpt**
- **One-Line Description of Scene**
- **Number of singers**

Excerpt Tags:

Characters in this Excerpt

[provide for each character:]

- **Name**
- **Voice Type**
- **Range** (Eg. C3-A4)

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Please specify up to 3 pages (separated by a comma) of the excerpt which will be made available for non-downloadable preview with a watermark. [Eg. 3,6,11]

Section 8: Media

UPLOAD PRODUCTION PHOTOS HERE

The form will accept a maximum of 8 photos.

The resolution must be a maximum of 2400 x 1600 pixels and less than 2mb in size.

Allowed Extensions: .jpg, .jpeg, .png

[for each photo, provide:]

- **Photographer credit**
- **Photo cast credit** (Who is in this photo)
- **Text description** (for accessibility)

LINK TO AUDIO RECORDINGS HERE

[for each recording provide:]

- **Title of audio recording**
- **Audio Recording Embed Code**

LINK TO VIDEO EXCERPTS HERE

[for each recording provide:]

- **Title of video**
- **Link URL**
- **Videographer credit**
- **Video cast credit** (Who is in this video)

You have now completed a Detailed Opera Profile!

Click to Section 9 to view a preview of your Opera Page (and Creator Profile, if applicable).